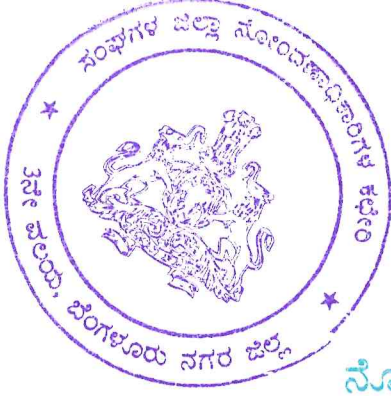


ಕರ್ನಾಟಕ ಸರ್ಕಾರ



ಸಹಕಾರ ಇಲಾಖೆ



ಸಹಕಾರ ಸಂಘಗಳ ಉಪನಿಬಂಧಕರು ಹಾಗೂ
ಜಿಲ್ಲಾ ಸಂಘಗಳ ನೋಂದಣಾಧಿಕಾರಿಗಳು
ಬೆಂಗಳೂರು ವಲಯ 3 ಜಿಲ್ಲೆ

ದಿನಾಂಕ: 16/03/2026

ನೋಂದಣಿ ಪ್ರಮಾಣ ಪತ್ರ

ನೋಂದಣಿ ಸಂಖ್ಯೆ : **DRB3/SOR/832/2025-2026.**

ಕರ್ನಾಟಕ ಸಂಘಗಳ ನೋಂದಣಿ ಕಾಯ್ದೆ 1960 (1960 ನೆಯ ಇಸವಿ 17 ನೇ ಕ್ರಮಾಂಕದ ಕರ್ನಾಟಕ
ಅಧಿನಿಯಮ) ಮೇರೆಗೆ ಈ ಕೆಳಕಂಡ ಹೆಸರಿನ

**ST. FRANCIS COLLEGE ALUMNI ASSOCIATION, KORAMANGALA,
BENGALURU P.B NO:3417, 3RD BLOCK, 8TH MAIN, KORAMANGALA,
BENGALURU-560034 BANGALORE ZONE 3 B.T.M LAYOUT
KORAMANGALA - 560034, BENGALURU ZONE 3**

ಸಂಘವನ್ನು ನೋಂದಾಯಿಸಲಾಗಿದೆ ಎಂದು ಈ ಮೂಲಕ ಪ್ರಮಾಣೀಕರಿಸುತ್ತೇನೆ.

ನೋಂದಣಿ ಶುಲ್ಕ ರೂಪಾಯಿ (ಅಂಕಿಗಳಲ್ಲಿ) 1000.00/-

(ಅಕ್ಷರಗಳಲ್ಲಿ ಒಂದು ಸಾವಿರ ರೂಪಾಯಿಗಳು ಮಾತ್ರ) ಗಳನ್ನು ಪಾವತಿಸಲಾಗಿದೆ.

16/03/2026 ದಿನಾಂಕದಂದು ನನ್ನ ಸಹಿ ಮತ್ತು ಮುದ್ರೆಯೊಂದಿಗೆ ನೀಡಲ್ಪಟ್ಟಿದೆ.

Class of Society :GENERAL



ಸಂಘಗಳ ಜಿಲ್ಲಾ ನೋಂದಣಾಧಿಕಾರಿಗಳು
ವಲಯ ಬೆಂಗಳೂರು ನಗರ ಜಿಲ್ಲೆ
Ganadhara

ಕರ್ನಾಟಕ ಸರ್ಕಾರ



ಸಹಕಾರ ಇಲಾಖೆ



ನೋಂದಣಿ ಪ್ರಮಾಣ ಪತ್ರ

ದಿನಾಂಕ: 16/03/2026

ನೋಂದಣಿ ಸಂಖ್ಯೆ : DRB3/SOR/832/2025-2026.

ಕರ್ನಾಟಕ ಸಂಘಗಳ ನೋಂದಣಿ ಕಾಯ್ದೆ 1960 (1960 ನೆಯ ಇಸವಿ 17 ನೇ ಕ್ರಮಾಂಕದ ಕರ್ನಾಟಕ ಅಧಿನಿಯಮ) ಮೇರೆಗೆ ಈ ಕೆಳಕಂಡ ಹೆಸರಿನ

ST. FRANCIS COLLEGE ALUMNI ASSOCIATION, KORAMANGALA, BENGALURU P.B NO:3417, 3RD BLOCK, 8TH MAIN, KORAMANGALA, BENGALURU-560034 BANGALORE ZONE 3 B.T.M LAYOUT KORAMANGALA - 560034, BENGALURU ZONE 3

ಸಂಘವನ್ನು ನೋಂದಾಯಿಸಲಾಗಿದೆ ಎಂದು ಈ ಮೂಲಕ ಪ್ರಮಾಣೀಕರಿಸುತ್ತೇನೆ.

ನೋಂದಣಿ ಶುಲ್ಕ ರೂಪಾಯಿ (ಅಂಕಿಗಳಲ್ಲಿ) 1000.00/-

(ಅಕ್ಷರಗಳಲ್ಲಿ ಒಂದು ಸಾವಿರ ರೂಪಾಯಿಗಳು ಮಾತ್ರ) ಗಳನ್ನು ಪಾವತಿಸಲಾಗಿದೆ.

16/03/2026 ದಿನಾಂಕದಂದು ನನ್ನ ಸಹಿ ಮತ್ತು ಮುದ್ರೆಯೊಂದಿಗೆ ನೀಡಲ್ಪಟ್ಟಿದೆ.

Class of Society :GENERAL

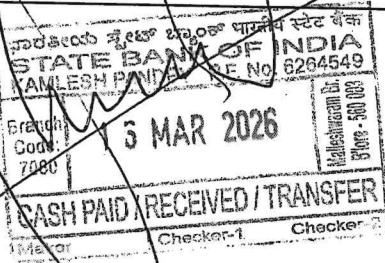


Gayathri
ಸಹಕಾರ ಇಲಾಖೆ
ಕರ್ನಾಟಕ ಸರ್ಕಾರ

Remitter's copy

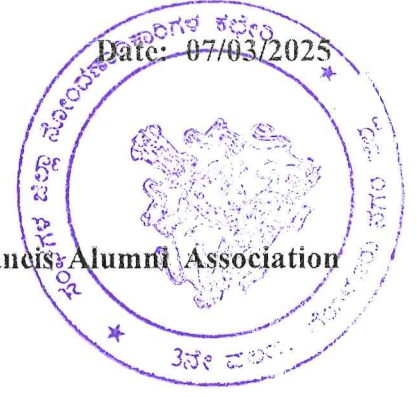


ಚಲನ್ ಚಾಲಿ ಅವಧಿ Challan Validity	ಜಿಲ್ಲೆ District	ಇಲಾಖೆ Department	ಡಿಡಿಓ ಕಚೇರಿ DDO Office	
7 Days	BENGALURU URBAN	DEPARTMENT OF CO-OPERATIVE SOCIETIES	DISTRICT CO-OPERATIVE SOCIETIES OFFICE, SOUTH ZONE, BANGALORE	
ವರ್ಗ Category	ದಿನಾಂಕ Date	ಚಲನ್ ಉಲ್ಲೇಖ ಸಂಖ್ಯೆ Challan Reference Number	ಡಿಡಿಓ ಕೋಡ್ DDO Code	
Government	16/03/2026	CR0326042500281716	185430	
ಸಂದಾಯದಾರನ ಹೆಸರು Remitter Name	stfrancisalumni association		ಮೊಬೈಲ್ ಸಂಖ್ಯೆ Mobile Number	1234567890
ವಿಳಾಸ Address	bengaluru			
ಉದ್ದೇಶ Purpose	ಲೆಕ್ಕ ಶೀರ್ಷಿಕೆ Head of Account	ಉಪ ಉದ್ದೇಶದ ಹೆಸರು Sub Purpose Name	ಉದ್ದೇಶ ನಿರ್ದಿಷ್ಟ ಐಡಿ Purpose Specific ID	ಮೊತ್ತ Amount
PAYMENT OF FEE COLLECTED UNDER THE KARNATAKA SOCIETIES REGISTRATION ACT, 1960	0425~00~800~0~08~000	REGISTRATION FEES UNDER SECTION 8 OF KARNATAKA SOCIETIES REGISTRATION ACT-1960	NA--	1000
PAYMENT OF FEE COLLECTED UNDER THE KARNATAKA SOCIETIES REGISTRATION ACT, 1960	0425~00~800~0~08~000	SCANNING FEE UNDER KARNATAKA SOCIETIES REGISTRATION ACT 1960	NA--	700
ಸಂದಾಯದ ಬ್ಯಾಂಕ್ Remittance Bank	STATE BANK OF INDIA	ಒಟ್ಟು ಮೊತ್ತ Grand Total	1700	
ಪಾವತಿ ಹಂತ Payment Status	Payment Yet To Be Made At Agency Bank	ಒಟ್ಟು ಮೊತ್ತ ಅಕ್ಷರಗಳಲ್ಲಿ Total Amount in Words	One Thousand Seven Hundred Only	
ಪಾವತಿ ವಿವರಗಳು\Payment Details				
ಪಾವತಿ ವಿಧ Payment Mode	Cash			



307345135

To
The Assistant Registrar of Societies
Bengaluru District
Bengaluru, Karnataka



Subject: Submission of documents for registration of St. Francis Alumni Association under the Karnataka Societies Registration Act, 1960

Respected Sir/Madam,

We hereby submit the application and required documents for the registration of our association named "St. Francis Alumni Association" under the provisions of the Karnataka Societies Registration Act, 1960.

The association has been formed by the alumni of St. Francis for the purpose of promoting educational, social, and charitable activities and for strengthening the relationship between the alumni and the institution.

In accordance with the requirements of your office, we are submitting the following documents for your kind consideration:

1. Form-3 Application
2. Meeting Proceedings / Resolution
3. Memorandum of Association
4. Rules and Regulations
5. List of Managing Committee Members (Minimum 7 Members)
6. Affidavit on ₹100 Stamp Paper duly notarized
7. Two Witness Signatures
8. Office Address Proof (Rental Agreement / NOC)
9. Address Proof Copies of Committee Members

We kindly request your good office to examine the documents submitted and take necessary steps for the registration of the St. Francis Alumni Association.

We shall comply with all the provisions of the Karnataka Societies Registration Act, 1960 and any directions issued by your office from time to time.

Kindly acknowledge the receipt of the same and oblige.

Thanking you.

Yours faithfully,

President

St. Francis Alumni Association

Name: N GUNA SHEKAR

Signature: N. Guna Shekar

Secretary

St. Francis Alumni Association

Name: LAKSHMI SHREE L

Signature: Lakshmi Shree L

St. Francis College Alumni Association

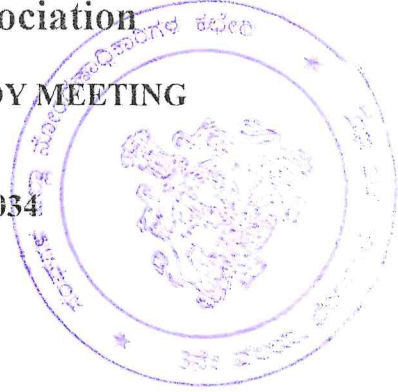
MINUTES OF THE FIRST GENERAL BODY MEETING

St. Francis College Alumni Association

Venue: St. Francis College, Koramangala, Bengaluru – 560034

Date: 05/01/2026

Time: 4 PM



1. Chairperson

The meeting was presided over by: The Principal, St. Francis College
(Patron & Ex-Officio Chairperson of the Alumni Association)

The Chairperson welcomed the alumni members and explained the importance of forming a formal Alumni Association to strengthen alumni engagement and institutional development.

2. Attendance

The following founding alumni members were present:

Sl. No	Name of Member	Address	Contact No.	Signature
1	Mr. N Guna Shekar	Bangalore	9110667975	N Guna Shekar
2	Ms Lakshmi Shree L	Bangalore	9008092046	Lakshmi Shree L
3	Ms Hana Afrin	Bangalore	7337775347	Hana Afrin
4	Mr Praveen Kumar S	Bangalore	9886714153	Praveen Kumar S
5	Mr Hemanth B Reddy	Bangalore	9980998754	Hemanth B Reddy
6	Ms Archana V	Bangalore	9074426234	Archana V
7	Mr Aubrey Jonathan	Bangalore	9741988015	Aubrey Jonathan

3. Resolution No. 1 – Formation of the Alumni Association

It was unanimously resolved to form an Alumni Association under the name:

“St. Francis College Alumni Association, Koramangala, Bengaluru.”

Proposed by: Mr. N Guna Shekar

Seconded by: Ms Lakshmi Shree L

4. Resolution No. 2 – Adoption of Memorandum of Association & Rules

The draft Memorandum of Association (MOA) and Rules & Regulations (Bye-laws) were placed before the members. After discussion, the members unanimously resolved to adopt the MOA and Rules and submit the same to the Registrar of Societies for registration.

Proposed by: Ms. Hana Afrin

Seconded by: Ms Archana V



5. Resolution No. 3 – Appointment of Patron & Chairperson

It was resolved that: The Principal of St. Francis College shall be the Patron & Ex-Officio Chairperson of the Alumni Association.

Proposed by: Mr. Hemanth R Reddy

Seconded by: Ms Lakshmi Shree L

6. Resolution No. 4 – Appointment of Faculty Coordinator

It was resolved that: One faculty member nominated by the Principal shall serve as the Faculty Coordinator to act as the liaison between the College and the Alumni Association.

Proposed by: Mr Praveen Kumar S

Seconded by: Mr Hemanth R Reddy

7. Resolution No. 5 – Election of the First Executive Committee

The following alumni members were unanimously elected as the First Executive Committee:

Designation	Name	Signature
President	Mr. N Guna Shekar	<i>N Guna Shekar</i>
Vice President	Ms. Archana V	<i>Archana V</i>
Secretary	Ms Lakshmi Shree L	<i>Lakshmi Shree L</i>
Joint Secretary	Ms Hana Afrin	<i>Hana Afrin</i>
Treasurer	Mr Praveen Kumar S	<i>Praveen Kumar S</i>
Executive Member	Mr Hemanth R Reddy	<i>Hemanth R Reddy</i>
Executive Member	Mr Aubrey Jonathan	<i>Aubrey Jonathan</i>

8. Resolution No. 6 – Bank Account & Financial Authority

It was resolved that a bank account shall be opened in the name:
“St. Francis College Alumni Association.”

The bank account shall be operated jointly by any two of the following:

Principal (Patron & Chairperson) – Mandatory Signatory

Treasurer (Alumni)

No financial transaction shall be valid without the signature of the Principal.

Proposed by: Mr Praveen Kumar S

Seconded by: Mr. N Guna Shekar



9. Resolution No. 7 – Authorization for Registration

It was resolved that: The President is authorized to submit the registration application and all related documents to the Registrar of Societies, Bengaluru Urban District under the Karnataka Societies Registration Act, 1960.

Proposed by: Ms Lakshmi Shree L

Seconded by: Mr. Aubrey Jonathan

10. Vote of Thanks & Conclusion

The Chairperson thanked all members for their participation and support.
The meeting concluded at 5.30 PM with a vote of thanks.

SIGNATURES

Chairperson of the Meeting

Principal, St. Francis College

Name: Dr. R.N. Subba Rao

Signature:

President

Name: Mr. N Guna Shekar

Signature:

Secretary

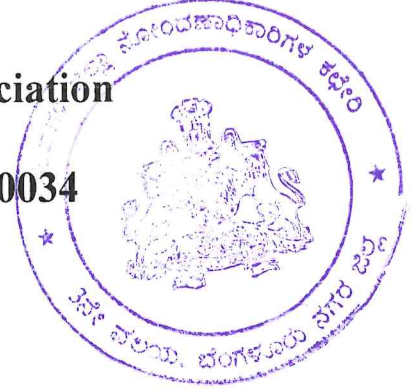
Name: Ms Lakshmi Shree L

Signature:

MEMORANDUM OF ASSOCIATION

St. Francis College Alumni Association

Koramangala, Bengaluru – 560034



1. Name of the Society

The name of the Society shall be:

St. Francis College Alumni Association, Koramangala, Bengaluru

2. Registered Office Address

The Registered Office of the Association shall be situated at:

St. Francis College
P.B. No. 3417, 3rd Block 8th main
Koramangala Bengaluru - 5660034

3. Patron & Ex-Officio Chairperson

The Principal of St. Francis College shall serve as the:

Patron and Ex-Officio Chairperson of the Alumni Association

The Patron shall:

- Provide institutional guidance and leadership
- Ensure transparency and accountability
- Preside over meetings when present
- Approve major financial and policy decisions
- Act as a mandatory co-signatory for the Association's bank account

This role continues with whoever occupies the position of Principal.

3 (a) Faculty Coordinator (College Representative)

The Alumni Association shall have one Faculty Coordinator, nominated by the Principal of St. Francis College.

Role of the Faculty Coordinator:

1. Act as the official link between the College administration and the Alumni Association.
2. Assist in planning, coordinating, and supervising alumni activities.
3. Ensure smooth communication between alumni and different departments of the college.
4. Support the Executive Committee in event organizing, documentation, and compliance.
5. Attend all Executive Committee Meetings as a non-voting member.
6. Provide recommendations to the Principal on alumni-related matters.
7. Help maintain discipline, transparency, and proper administrative functioning.

Position in Hierarchy:

Patron & Chairperson (Principal)

Faculty Coordinator (College Representative)

Alumni Executive Committee

The Faculty Coordinator shall not operate finances unless specifically authorized by the Patron & EC.

4. Objectives of the Association

The objectives for which the Association is established are as follows:

A. Alumni Engagement and Networking

1. To foster fellowship, goodwill, and networking among alumni of St. Francis College.
2. To maintain and update a comprehensive alumni database.



3. To organize alumni meets, reunions, and networking events.

B. Academic and Student Support

4. To mentor students through career guidance, internships, industry exposure, and placement support.

5. To organize seminars, workshops, lectures, and conferences to enhance academic and professional competence.

6. To provide scholarships, awards, and financial assistance to deserving and needy students.

C. Institutional Development

7. To collaborate with the college in academic, cultural, sports, and infrastructural development.

8. To support college initiatives and promote excellence across all departments.

D. Social Responsibility & Community Service

9. To undertake charitable, social, and developmental activities for the welfare of the community.

E. Administrative and Financial Management

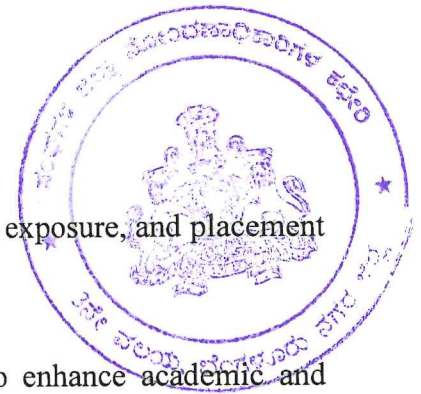
10. To raise funds through donations, membership fees, sponsorships, and grants strictly for non-profit purposes.

11. To open and operate bank accounts in the Association's name as per rules.

12. To maintain transparent, audited accounts annually.

F. Additional Objectives

13. To carry out any lawful activity conducive to fulfilling the aims of the Alumni Association.



5. Governing Body / Executive Committee

The Association shall be governed by an Executive Committee consisting of:

A. Ex-Officio Member

Patron & Chairperson: Principal, St. Francis College

B. Faculty Coordinator (College Representative)

C. Elected Alumni Members

1. President

2. Vice-President

3. Secretary

4. Joint Secretary

5. Treasurer

6. 2–10 Executive Members

Tenure:

The elected members shall hold office for three (3) years.

6. Membership

Eligibility

Membership is open to all former students of St. Francis College.

Membership Categories

Life Member



Termination of Membership

Membership may be terminated due to misconduct, resignation, or non-payment of fees.

7. Powers & Functions of General Body

The General Body shall:

- Approve annual accounts and audit reports
- Elect Executive Committee members
- Amend MOA or Rules & Regulations
- Approve major decisions affecting the Association
- Decide on dissolution if required

8. Meetings

General Body Meeting (AGM)

Shall be held once every calendar year

Quorum: 1/3rd of total members

Executive Committee Meetings

Shall be held minimum three times per year

Quorum: half of the Executive Committee members

9. Financial Management

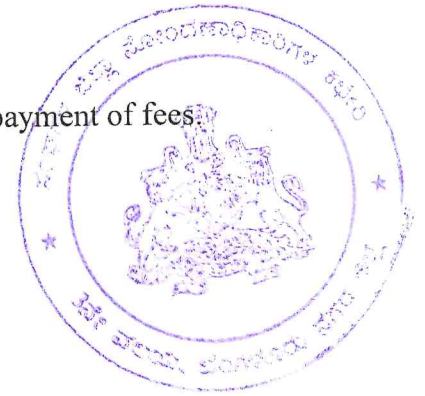
Bank Account

A bank account shall be opened under the name:

“St. Francis College Alumni Association”

The account shall be operated jointly by any two of the following:

1. Principal (Patron & Chairperson) — Mandatory Signatory
2. Treasurer



No financial transaction shall be valid without the Principal's signature.

Audit

Annual accounts shall be audited by a qualified auditor appointed by the Executive Committee.



10. Amendments to the MOA

Any amendment to this Memorandum shall require:

Approval of 2/3rd majority of the General Body

Approval of the Registrar of Societies

11. Dissolution Clause

If the Association is dissolved:

- All debts and liabilities shall be cleared
- Remaining assets shall NOT be distributed among members
- Assets shall be transferred to another non-profit educational or charitable institution with similar objectives

12. Declaration of Founding Members

We, the undersigned, hereby agree to form the St. Francis College Alumni Association, Koramangala, Bengaluru, and adopt this Memorandum of Association.

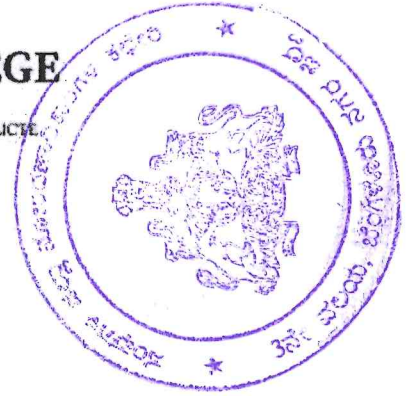
The following founding alumni members were present:

Sl. No	Name of Member	Address	Contact No.	Signature
1	Mr. N Guna Shekar	Bangalore	9110667975	N. Guna Shekar
2	Ms Lakshmi Shree L	Bangalore	900892046	Lakshmi Shree L
3	Ms Hana Afrin	Bangalore	733775347	Hana Afrin
4	Mr Praveen Kumar S	Bangalore	9886714153	Praveen Kumar S
5	Mr Hemanth B Reddy	Bangalore	9980998754	Hemanth B Reddy
6	Ms Archana V	Bangalore	9074426234	Archana V
7	Mr Aubrey Jonathan	Bangalore	9741988015	Aubrey Jonathan



ST. FRANCIS COLLEGE

Koramangala, Bangalore, India
Affiliated to Bengaluru City University, Approved By AICTE



ST. FRANCIS COLLEGE

Koramangala, Bengaluru – 34

ST. FRANCIS ALUMNI ASSOCIATION

Rules and Regulations of St. Francis Alumni Association

1. Name of the Association:

*The name of the association shall be ST. FRANCIS ALUMNI ASSOCIATION, hereafter referred to as Alumni Association of St. Francis College.

2. To be Registered:

Registered Office of the association shall be in Koramangala, Bengaluru.

3. Aims and Objectives of Association:

The aims and objectives for which the association is established are as under:

- 3.1 To bring all the old students of St. Francis College under one vibrant forum for the exchange of experience and knowledge and develop a strong network among themselves for bonding and fellowship and their career advancement.
- 3.2 To establish a forum to preserve the memories, associations and traditions of the institution.
- 3.3 To maintain continuity by serving as a vital link between the past and the present students, staff and members of the management of the Institution.
- 3.4 To maintain a database containing information such as name, permanent address, mobile number and mail ID, years of study, qualifications and present occupation of members of the Association.
- 3.5 To encourage, foster and promote close relations between St. Francis College and its Alumni for the growth of the institution in the areas of industry interaction, admissions, internships and placement.
- 3.6 To make optimum use of alumni expertise to conduct alumni-student knowledge exchange programmes like professional lectures, FDPs, training programmes, conferences etc.
- 3.7 To organize and promote get-togethers, sports and cultural activities and competitions.
- 3.8 To help and encourage outstanding students among the alumni to pursue higher studies.
- 3.9 To enlist the interest and services of alumni in strengthening and improving the infrastructural facilities of the Institution.
- 3.10 To set up an Alumni Scholarship Fund for offering scholarships to meritorious students from underprivileged backgrounds.
- 3.11 To receive/raise/collect donations, funds and other receipts for the fulfilment of the aims and objectives of the Association, to utilize such funds in such manner as the Executive Committee may consider necessary.
- 3.12 To do all such acts and deeds and things as are incidental to and as the association deems appropriate in attainment of its aims and objectives.

4. Patrons:

The Chairman, St. Francis Institutions,
The Director, St. Francis College,
The Deputy Director, St Francis College,
The Principal, St Francis College,
The above members shall be the Patrons of the Association.



5. Membership

The Association shall have the following categories of membership:

5.1 Honorary Members:

Sevasadhan Trustees, Serving and Retired staff of the Institution shall be Honorary Members.

5.2 Life Members:

Any individual who has completed a designated course of study in the institution.

6. Membership Fees

Life Member: One-time subscription of Rs.500/-.

6.1 The one-time subscription fee may be revised after discussion in the Executive Committee and approval of Management, St. Francis College.

6.2 All Life Members shall have the right to vote or be a candidate for any elected post.

7. Management of Association:

The entire management of the association shall be vested with the Executive Committee and it shall be responsible for the discharge of the duties connected with the affairs of the association.

7.1 The Executive Committee shall consist of:

a. **President:** Elected

b. **Vice President:** Elected

c. **Secretary:** Elected

d. **Two Joint Secretaries:** Elected

e. **Treasurer:** Nominated by the patrons from among the faculty

f. **Treasurer:** Elected.

g. **Five members** (Elected)

h. **Five members:** Nominated by the patrons from among the faculty

7.2 The Executive Committee shall have the freedom to co-opt members from time to time for the efficient functioning of the Association.

8. Election of the Office Bearers of the Executive Committee

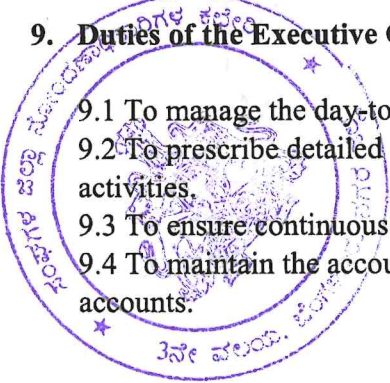
8.1 All Life Members of the association will be eligible for election.

8.2 The election of the Office bearers and members of the Executive Committee shall take place at the Triennial General Body Meeting.

8.3 The term of office of the elected members of the Executive Committee shall be for three years. However, they may be re-elected.

8.4 The right to accept the resignation of an office bearer/member of the Executive Committee shall vest with the Executive Committee.

9. Duties of the Executive Committee:

- 
- 9.1 To manage the day-to-day activities of the Association.
 - 9.2 To prescribe detailed guidelines /rules and regulations for carrying out various activities.
 - 9.3 To ensure continuous communication among members.
 - 9.4 To maintain the accounts of the Association and to arrange for auditing the accounts.

10. Duties of the Office Bearers of the Association:

10.1 Patrons:

- 10.1.1 Shall advise the Executive Committee regarding the smooth and efficient functioning of St Francis Alumni Association.
- 10.1.2 Shall decide about any unresolved disputes and the decision of the patron shall be final and binding on the Executive Committee and general body of the Association.
- 10.1.3 He shall be one of the signatories for any financial transaction.
- 10.1.4 He shall preside over the Triennial General Body Meeting and election of Office Bearers.

10.2 President:

- 10.2.1 Shall preside over all the affairs of the Association and preside over the Executive Committee Meetings. He may allocate suitable responsibilities to the members.
- 10.2.2 Shall be one of the signatories for any financial transaction.

10.3 Vice President:

- 10.3.1 Shall act as President in the absence of the President.
- 10.3.2 He shall preside on committee meetings in the absence of the president.

10.4 Secretary:

- 10.4.1 The Secretary shall manage all the affairs of the Association.
- 10.4.2 He shall convene meetings of the Association and give notice thereof to the members.
- 10.4.3 He shall place all necessary matters before the Executive Committee.

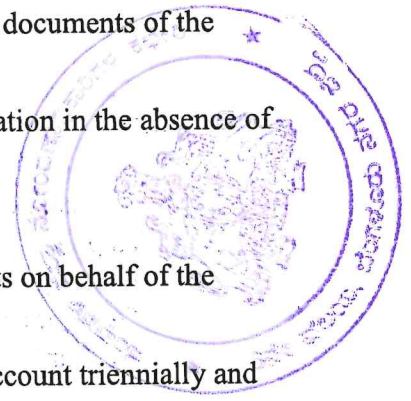
10.4.4 He shall preserve all the properties, records and documents of the association.

10.4.5 He shall sign the bills and receipts of the association in the absence of the Treasurer.

10.4.6 He shall carry out all correspondence.

10.4.7 He shall receive subscriptions, and issue receipts on behalf of the Association.

10.4.8 He shall compile the Receipts and Payments Account triennially and present it before the General Body.



10.5 Joint Secretaries

10.5.1 The Joint Secretaries shall assist the Secretary in discharging his duties.

10.5.2 They shall carry out such other duties as may be assigned to them from time to time by the Executive Committee.

10.5.3 One of the Joint Secretaries nominated by the President shall assume charge as Secretary in the absence of the Secretary when requested to do so by the Executive Committee.

10.6 Treasurer:

10.6.1 The Treasurer shall keep an account of the general funds of the Association. He shall maintain an account of all income and expenditure of the general funds of the Association in the manner prescribed.

10.6.2 He is responsible for maintaining all the financial transactions of the association.

10.6.3 He shall be responsible for maintaining the cash book, general ledger & other records related to financial & getting the audited statements of the Association prepared for presentation at the Annual General Meeting and file the same with the IT authorities when duly passed by the General body.

10.7 Committee Members:

10.7.1 They will participate in all meetings of the Executive Committee as office bearers.

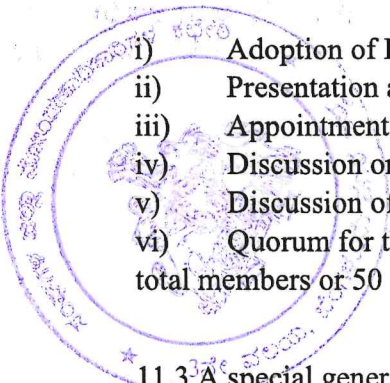
10.7.2 They will participate in all deliberations and assist the committee in getting a better perspective of an issue.

11. General Body Meetings

11.1 The Annual General Body Meeting (AGM) of the Association shall be generally held at least once a year. A minimum of 21 days' notice should be given.

11.2 The agenda for the AGM shall be drawn by the Executive Committee.

The agenda for the AGM inter alia shall include

- 
- i) Adoption of Executive Committees report on various activities.
 - ii) Presentation and adoption of Accounts
 - iii) Appointment of Auditor.
 - iv) Discussion on proposed amendments to the constitution, if required.
 - v) Discussion of any other matter that may be placed on the agenda.
 - vi) Quorum for the general body meeting shall be a minimum of one-third of the total members or 50 members whichever is less.

11.3 A special general body meeting may be convened at the instance of the President or the Executive Committee or by giving a request in writing to the Secretary signed by at least 50 members who may give notice in writing to the Secretary.

11.4 A minimum of 21 days of notice shall be given for AGM of 7 days for special general Body Meetings.

12. Ordinary Meetings

Ordinary meetings of the Executive Committee will be held at least twice in a year or as frequently as necessary.

13. Financial Management

13.1 The member's fees, other contributions from the members, donations, sponsorships from external agencies proceeds from various activities etc. shall constitute the income of the Association.

13.2 The Executive Committee shall have the power to decide from time to time the membership fees to be collected from the new members.

13.3 The funds of the Association shall be maintained in a separate bank account in the name of the St Francis Alumni Association in South Indian Bank, Koramangala branch. The bank account shall be operated jointly by the Honorary President and the President.

13.4 The Executive Committee shall have the power to invest excess funds available in the bank account in bank fixed deposits for appropriate maturities. However, the funds of the Association shall not be used for investments in any other forms like bonds, shares, gold etc.

13.5 The financial year of the Association shall be from April 1 to March 31 of the succeeding year.

13.6 The accounts of the Association will be subject to annual audit by a certified Auditor to be appointed by the members in the Annual General Body Meeting.

13.7 The Executive Committee shall at least once a year submit the accounts together with a general statement of the same and all necessary vouchers upto 31st March for audit to persons appointed as auditors.

(The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.)

13.8 The auditor is required to submit the report to the President within eight weeks from the last date of the financial year.

13.9 It shall be the duty of the Executive Committee to keep a copy of the last balance sheet of the association, together with the report of the auditors, displayed in a conspicuous place at the registered office of the association.

14. Agenda:

The subjects to be placed at the meetings will be mentioned in the agenda and circulated to all the members along with the notice of the meetings at least one week in advance.

15. Minutes of the meeting:

The proceedings of the Managing Committee and General Body Meetings shall be recorded in a Minutes Book maintained for the purpose.

16. Amendments to the Constitution:

16.1 All Life members are eligible to propose amendments to the constitutions of the Association. Members desirous of proposing amendments are required to submit the same in writing to the executive committee at least 21 days before the annual general Body Meeting.

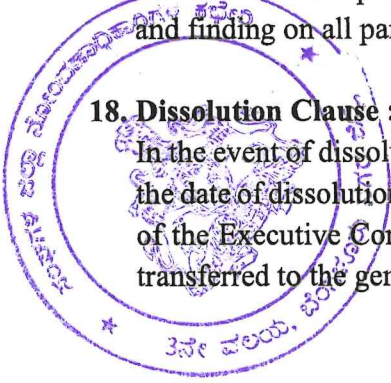
16.2 The amendments shall be passed only, if two-thirds of the members present in the AGM support the amendments in voting and with the approval of the Patron and the Honorary President of the Association.

17. Dispute:

All unresolved disputes shall be referred to the Patrons and their decision shall be final and finding on all parties.

18. Dissolution Clause :

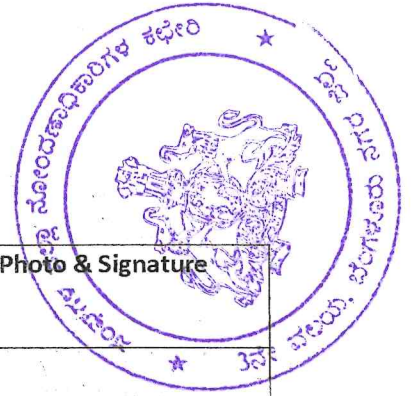
In the event of dissolution or winding up of the association, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the Executive Committee/ General Body of the association, but the same shall be transferred to the general funds of St. Francis College.










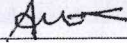


PRINCIPAL
ST. FRANCIS COLLEGE
PB NO. 3417, 3RD BLOCK, 8TH MAIN,
KORAMANGALA BENGALURU-560034

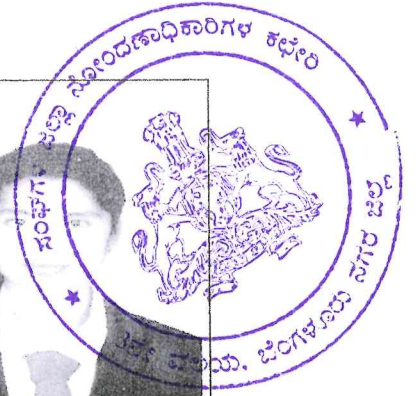
St. Francis College Alumni Association

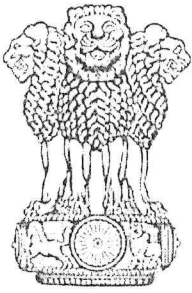
Committee Members List



Sl No	Name of The Committee Member	Age	Occupation	Residential Address	Photo & Signature
1	Mr. N Guna Shekar (President of the St Francis College Alumni Association)	27	Employee	T-2, 3 rd floor, Rajashree apartment, S R Krishnappa Garden, near Sagar Hospital, 4 th T Block, Jayanagar, Bengaluru 560029	 <i>N. Guna Shekar</i>
2	Ms. Archana V (Vice President of the St Francis College Alumni Association)	24	Employee	Devi Bhavan, Chinnabellandur, Carmelram, Bengaluru 560035	 <i>Archana</i>
3	Ms. Lakshmi Shree L (Secretary of the St Francis College Alumni Association)	23	Employee	No 281, Muneshwara Building, Janatha Colony, Doddakannelli, Sarjapura Road, 560035	 <i>Lakshmi Shree</i>
4	Mr. Praveen Kumar S (Treasurer of the St Francis College Alumni Association)	25	Employee	#2, Ramaiah Street, Vanarpet, Viveknagar, Bengaluru 560047	 <i>Praveenkumar S</i>

5	Ms. Hana Afrin (Joint Secretary of the St Francis College Alumni Association)	24	Employee	Ilma international school, Block 2, Mangammanapalya, Bommanahalli, Bangalore-560068	 
6	Mr. Aubrey Jonathan (Executive Member of the St Francis College Alumni Association)	23	Student	N462, Further Extension, Bengaluru 560047	 
7	Mr. Hemanth R Reddy (Executive Member of the St Francis College Alumni Association)	24	Student	#101/10, 20 th C Main Road, Venkateshwara Layout	 





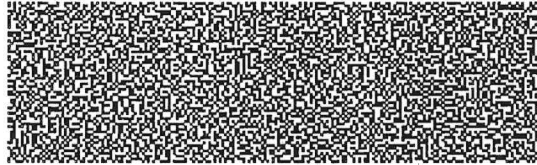
सत्यमेव जयते

INDIA NON JUDICIAL

Government of Karnataka

e-Stamp

Certificate No. : IN-KA01524818554472Y
Certificate Issued Date : 07-Mar-2026 12:13 PM
Account Reference : NONACC (FI)/ kacrsfl08/ KORAMANGALA7/ KA-JY
Unique Doc. Reference : SUBIN-KAKACRSFL0800385977168549Y
Purchased by : N GUNA SHEKAR
Description of Document : Article 4 Affidavit
Property Description : AFFIDAVIT
Consideration Price (Rs.) : 0
(Zero)
First Party : N GUNA SHEKAR
Second Party : STATE OF KARNATAKA
Stamp Duty Paid By : N GUNA SHEKAR
Stamp Duty Amount(Rs.) : 100
(One Hundred only)



Please write or type below this line

AFFIDAVIT

(For Registration of Alumni Association)

I, **N Guna Shekar**, aged 27 years, residing at Jayanagara Bengaluru, hereby solemnly affirm and state as follows: That I am the Secretary / President of the proposed society named "St. Francis College Alumni Association, Koramangala, Bangalore. "That the said Association is being formed under the Karnataka Societies Registration Act, 1960 for non-profit, educational, social, and alumni-related purposes only. That the Memorandum of Association (MOA) and Rules & Regulations (Bye-laws) of the Association were duly approved by the founding members in the first meeting held on 05/01/2026

N. Guna Shekar

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.shcilestamp.com' or using e-Stamp Mobile App of Stock Holding. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

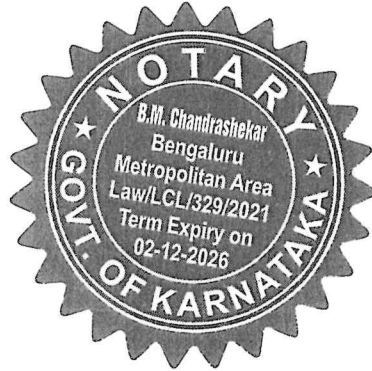
That the Registered Office of the Association shall be situated at:

St. Francis College
P.B. No. 3417, 3rd Block 8th main
Koramangala Bengaluru - 560034
Karnataka, India

That the Principal of St. Francis Degree College shall act as the Patron & Ex-Officio Chairperson of the Alumni Association and shall be a mandatory joint signatory to the Association's bank account, as resolved by the General Body. That the funds of the Association shall be utilised only for achieving the objectives of the Association and not for any personal or commercial gain. That all particulars, statements, and documents submitted to the Registrar of Societies in connection with the registration of the Association are true and correct to the best of my knowledge and belief. That I undertake full responsibility for the correctness of the information furnished and agree to be liable for any legal consequences in case of false declaration.

DEPONENT

Signature: *N. Guna Shekar*
Name: N GUNA SHEKAR
Designation: PRESIDENT
Date: 07-03-2026
Place: Bengaluru



VERIFICATION

I, Mr N Guna Shekar the Deponent above named, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed there from.

Verified at Bangalore on this 7th day of March 2026

N. Guna Shekar
Signature of Deponent

NOTARY ATTESTATION

Signed and sworn before me on this 7th day of March 2026 at Bengaluru.

SWORN TO BEFORE ME

B.M. Chandrashekar
B.M. CHANDRASHEKAR
Advocate & Notary Public
47, B.D.A. Complex, Koramangala,
BANGALORE - 560 034.

Notary Public

Signature & Seal

Name & Registration No.: _____

REGISTER NOTARY

SI No. 529 Page NO
Book No. 62 Date 07/3/2026



Ashwini Shekar
WITNESS

Ashwini Shekar
WITNESS

That the Registered Office of the Association shall be situated at:

St. Francis College
P.B. No. 3417, 3rd Block 8th main
Koramangala Bengaluru - 560034
Karnataka, India

That the Principal of St. Francis Degree College shall act as the Patron & Ex-Officio Chairperson of the Alumni Association and shall be a mandatory joint signatory to the Association's bank account, as resolved by the General Body. That the funds of the Association shall be utilised only for achieving the objectives of the Association and not for any personal or commercial gain. That all particulars, statements, and documents submitted to the Registrar of Societies in connection with the registration of the Association are true and correct to the best of my knowledge and belief. That I undertake full responsibility for the correctness of the information furnished and agree to be liable for any legal consequences in case of false declaration.

DEPONENT

Signature: Lakshmi Shree L

Name: LAKSHMI SHREE L

Designation: SECRETARY

Date: 07 - March 2026

Place: Bengaluru

VERIFICATION

I, Ms. Lakshmi Shree L the Deponent above named, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief, and nothing material has been concealed there from.

Verified at Bangalore on this 7th day of March 2026

Signature of Deponent Lakshmi Shree L

SWORN TO BEFORE ME

B.M. CHANDRASHEKAR

Advocate & Notary Public
47, B.D.A. Complex, Koramangala,
BANGALORE - 560 034.



NOTARY ATTESTATION

Signed and sworn before me on this 7th day of March 2026 at Bengaluru.

Notary Public

Signature & Seal

REGISTER NOTARY

Sl No. 528 Page 40

Book No. 69 Date 07/3/2026

Name & Registration No.: _____



Yumadikar
WITNESS

Raveen Kumar S
WITNESS



ST. FRANCIS COLLEGE BENGALURU

Permanently Affiliated to Dr. Manmohan Singh Bengaluru City University
Recognized by Govt. of Karnataka & Approved by AICTE, New Delhi
Recognized under section 2(f) of the UGC Act, 1956: ISO 9001:2015 Certified
NAAC Accredited with B++ Grade

COLLEGE CODE : 1214

Date: 07/03/2026

To
The District Registrar of Societies
Bengaluru Urban District
Government of Karnataka
Bengaluru

Subject: No Objection Certificate for Formation and Registration of Alumni Association

Respected Sir/Madam,

This is to certify that St. Francis College, located at Koramangala, Bengaluru – 560034, has no objection to the formation and registration of an Alumni Association in the name of: “St. Francis College Alumni Association, Koramangala, Bengaluru”.

The College hereby permits the said Alumni Association to use the college address as its Registered Office for the purpose of registration under the Karnataka Societies Registration Act, 1960, and for receiving official correspondence.

The College also confirms that, The Principal of St. Francis College shall act as the Patron & Ex-Officio Chairperson of the Alumni Association. One faculty member nominated by the Principal shall serve as the Faculty Coordinator for the Association. The College extends its full support to the functioning and activities of the Alumni Association.

Registered Office Address:

St. Francis College
P.B. No. 3417, 3rd Block 8th main
Koramangala Bengaluru - 5660034
Karnataka, India

This certificate is issued at the request of the alumni for the purpose of society registration.

Thanking you.
Yours sincerely,

PRINCIPAL

ST. FRANCIS COLLEGE
PB NO. 3417, 3RD BLOCK, 8TH MAIN,
KORAMANGALA BENGALURU-560034